

MINUTES

June 4, 2018

The Board of Visitors of Virginia Polytechnic Institute and State University met on Monday, June 4, 2018, at 1:17 p.m. in Torgersen Boardroom (Room 2100), Virginia Tech Campus, Blacksburg, Virginia.

Present

Ms. Greta J. Harris
Mr. C. T. Hill
Ms. Anna L. James
Mr. Mehmood S. Kazmi
Ms. Letitia A. Long
Mr. Robert J. Mills
Mr. L. Chris Petersen
Ms. Deborah Leigh Martin Petrine (Vice Rector)
Mr. Michael J. Quillen
Mr. Wayne H. Robinson
Mr. Mehul P. Sanghani
Mr. Dennis H. Treacy (Rector)
Mr. Horacio A. Valeiras
Mr. Jeff Veatch

Absent

Constituent Representatives:

Dr. Hans Robinson, Faculty Representative
Mr. Robert Sebek, Staff Representative
Mr. Brett Netto, Graduate Student Representative
Mr. Seyi Olusina, Undergraduate Student Representative

Also present were the following: President Timothy Sands, Ms. Kim O'Rourke, Mr. Zo Amani, Deputy Chief William Babb, Ms. Lori Buchanan, Mr. Brock Burroughs, Mr. Ralph Byers, Ms. D'Elia Chandler, Dr. Cyril Clarke, Ms. Shelia Collins, Mr. Al Cooper, Mr. John Cusimano, Dr. John Dooley, Mr. Corey Earles, Dr. Lance Franklin, Dr. Michael Friedlander, Ms. Rachel Gabriele, Dr. Guru Ghosh, Mr. David Guerin, Ms. Dee Harris, Dr. Luisa Havens Gerardo, Dr. Lee Hawthorne, Ms. Kay Heidbreder, Mr. Tim Hodge, Dr. Rachel Holloway, Ms. Elizabeth Hooper, Ms. Rachel Iwicki, Dr. Chris Kiwus, Ms. Sharon Kurek, Dr. Theresa Mayer, Ms. Heidi McCoy, Dr. Steve McKnight, Ms. Nancy Meacham, Dr. Scott Midkiff, Dr. Sally Morton, Mr. Mike Mulhare, Ms. April Myers, Mr. Mark Owczarski, Dr. Patty Perillo, Mr. Charles Phlegar, Dr. Ellen Plummer, Dr. Menah Pratt-Clarke, Mr. Chris Rahmes, Dr. Scot Ransbottom, Ms. Savita Sharma, Mr. Dwight Shelton, Ms. Kayla Smith, Mr. Jon Clark Teglas, Ms. Tracy Vosburgh, Ms. Logan Wallace, Dr. Lisa Wilkes, Dr. Sherwood Wilson, Mr. Chris Yianilos, faculty, staff, students, guests, and reporters.

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There was no public comment period.

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Rector Treacy welcomed everyone to the Board meeting.

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APPROVAL/ACCEPTANCE OF THE CONSENT AGENDA OPEN ITEMS*
(Refer to Attachments A through T)

[*Note: Items on the consent agenda are matters of importance that have been reviewed carefully by members of the board in preparation for the meeting but have been determined not to require discussion by the board or its committees.]

Rector Treacy asked for a motion to approve/accept the consent agenda open session items as listed. The motion was made by Mr. Mills, seconded by Ms. Harris, and approved unanimously.

- **Minutes of the Board of Visitors Meeting held March 26, 2018**
- **Report of the Academic, Research, and Student Affairs Committee (6/4/18) – Attachment A**
- **Report of the Buildings and Grounds Committee (6/4/18) – Attachment B**
- **Report of the Compliance, Audit, and Risk Committee (6/3/18) – Attachment C**
- **Report of the Finance and Resource Management Committee (6/4/18) – Attachment D**
- **Report of the Governance and Administration Committee (6/3/18) – Attachment E**
- **Report of Information Session—Attachment U**

From the Academic, Research, and Student Affairs Committee Consent Agenda and the Finance and Resource Management Committee Consent Agenda:

- **Resolution to Approve the 2018-19 Pratt Fund Budgets – Attachment F**

That the proposed 2018-19 allocation and use of Pratt Funds be approved.

From the Academic, Research, and Student Affairs Committee Consent Agenda:

- **Resolution to Discontinue the Bachelor of Science Degree in Environmental Policy and Planning—Attachment G**

That discontinuing the bachelor of science degree in environmental policy and planning be approved effective fall 2021.

- **Resolution to Adopt the Virginia Tech Carilion School of Medicine Student Honor Code, Attributes of Professionalism, and Teacher-Learner Compact—Attachment H**

That the Board of Visitors adopt the Virginia Tech Carilion School of Medicine Honor Code, Attributes of Professionalism, and Teacher-Learner Compact.

- **Resolution to Revise the Graduate Honor System Constitution—Attachment I**

That the Board of Visitors approve the Revision of the Graduate Honor System Constitution.

- **Resolution to Approve Faculty Handbook Clarifying Language on the Research Faculty Promotion Process—Attachment J**

That the Resolution to Clarify Faculty Handbook Language on the Research Faculty Promotion Process be approved.

- **Resolution to Faculty Handbook Clarifying Language on Overload Compensation for Research Faculty Members Teaching Credit Classes—Attachment K**

That the Resolution to Clarify Faculty Handbook Language on Overload Compensation for Research Faculty Members Teaching Credit Classes be approved.

- **Resolution to Approve Faculty Handbook Clarifying Language on Removal Processes for Research Faculty Members—Attachment L**

That the Resolution to Clarify Faculty Handbook Language on Removal Processes for Research Faculty Members be approved.

- **Resolution to Revise University Policies Regarding Textbooks and Create Guidelines for Open Educational Resources to Comply with Amended Code of Virginia §23.1-1308—Attachment M**

That the Board of Visitors approve the resolution regarding textbooks and open educational materials.

- **Resolution to Approve New and Revised Language in Faculty Handbook Regarding Alumni Distinguished Professors—Attachment N**

That the Board of Visitors approve the new and revised language in the Faculty Handbook regarding alumni distinguished professors.

From the Buildings and Grounds Committee Consent Agenda:

- **Resolution to Approve an Ingress and Egress Easement to the New River Valley Regional Water Authority – Attachment O**

That this resolution authorizing the Vice President for Operations to execute a non-exclusive easement for ingress and egress to the New River Valley Regional Water Authority be approved.

- **Resolution to Approve the Appointment to the New River Valley Regional Water Authority—Attachment P**

That this resolution appointing William R. Knocke as joint representative to the New River Valley Regional Water Authority through June 30, 2022, be approved.

From the Finance and Resource Management Committee Consent Agenda:

- **Resolution to Approve the 2018-19 Hotel Roanoke Conference Center Commission Budget – Attachment Q**

That the budget for The Hotel Roanoke Conference Center Commission for 2018-2019 be approved.

- **Resolution to Approve the 2018-19 Virginia Tech-Wake Forest University School of Biomedical Engineering and Sciences Budget—Attachment R**

That the 2018-2019 budget for the Virginia Tech-Wake Forest School of Biomedical Engineering and Sciences be approved.

- **Resolution to Reappoint the University Representative to the Hotel Roanoke Conference Center Commission—Attachment S**

That this resolution to appoint the Vice President for Outreach and International Affairs as the university's representative on the Hotel Roanoke Conference Center Commission be approved.

Consent agenda information item; no Board of Visitors action required:

- **Report of Research and Development Disclosures – Attachment T**

(Copies of consent agenda items are filed with the permanent minutes and marked as noted above.)

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REPORT OF THE ACADEMIC, RESEARCH, AND STUDENT AFFAIRS COMMITTEE

Rector Treacy called on Ms. Petrine for the report of the Academic, Research, and Student Affairs Committee.

As part of the Academic, Research, and Student Affairs Committee report, approval of the following resolution was moved by Ms. Petrine, seconded by Ms. Long, and approved unanimously.

**Resolution to Approve a New Degree:
Bachelor of Arts in Science, Technology and Society**

That this resolution recommending the establishment of the bachelor of arts in science, technology, and society be approved.
(Copy filed with the permanent minutes and marked Attachment V.)

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As part of the Academic, Research, and Student Affairs Committee report, approval of the following resolution was moved by Ms. Petrine, seconded by Ms. Long, and approved unanimously.

**Resolution to Approve a New Degree:
Bachelor of Science in Science, Technology and Society**

That this resolution recommending the establishment of the bachelor of science in science, technology, and society be approved.
(Copy filed with the permanent minutes and marked Attachment W.)

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REPORT OF THE BUILDINGS AND GROUNDS COMMITTEE

Rector Treacy called on Mr. Quillen for the report of the Buildings and Grounds Committee.

As part of the Buildings and Grounds Committee report, approval of the following resolution was moved by Mr. Quillen, seconded by Mr. Sanghani, and approved unanimously.

Resolution to Approve Agreement to Amend the Articles of Incorporation of the Montgomery Regional Solid Waste Authority and to Extend Term of User Agreement Between the Authority and the University

That this resolution authorizing the Vice President for Operations to execute the User Agreement and to execute and file the Articles of Incorporation Amendment for the Montgomery Regional Solid Waste Authority be approved. (Copy filed with the permanent minutes and marked Attachment X.)

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As part of the Buildings and Grounds Committee report, approval of the following resolution was moved by Mr. Quillen, seconded by Ms. Harris, and approved unanimously.

Resolution to Approve Appointments to the Montgomery Regional Solid Waste Authority

That this resolution recommending that Al Bowman be reappointed as joint representative and that the Chief Facilities Officer be reappointed as the university's representative to the Montgomery Regional Solid Waste Authority Board of Directors be approved. (Copy filed with the permanent minutes and marked Attachment Y.)

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REPORT OF THE COMPLIANCE, AUDIT, AND RISK COMMITTEE

Rector Treacy called on Mr. Kazmi for the report of the Compliance, Audit, and Risk Committee.

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REPORT OF THE FINANCE AND RESOURCE MANAGEMENT COMMITTEE

Rector Treacy called on Mr. Valeiras for the report of the Finance and Resource Management Committee.

As part of the Finance and Resource Management Committee report, approval of the following resolution was moved by Mr. Valeiras, seconded by Ms. Harris, and approved unanimously.

**Resolution to Approve Report and Recommendation
Regarding Quasi-Endowments**

That this resolution reaffirming or designating as quasi-endowments the funds listed on Attachment A of the resolution be approved.

Reaffirm:

- Pratt Fund, funded by Estate of John L. Pratt

Designate:

- Donaldson Brown, funded by Donaldson Brown Gift
- Nationwide, funded by Medical Insurance Settlement from Nationwide
- Student Health Insurance, funded by Trigon Stock Conversion Settlement
- Gloria Smith Professorship, funded by Athletics Sugar Bowl Proceeds
- Multicultural Affairs, funded by Athletics Sugar Bowl Proceeds
- Chinese Geosciences, funded by People's Republic of China
- Licensing and Trademark, funded by University Licensing & Trademark Agreements

(Copy filed with the permanent minutes and marked Attachment Z.)

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As part of the Finance and Resource Management Committee report, approval of the following resolution was moved by Mr. Valeiras, seconded by Ms. Harris, and approved unanimously.

Resolution to Approve University Lines of Credit

That this resolution identifying the authorized officers; approving the terms of the proposals and the form of the credit agreement; and authorizing the authorized officers to enter into extensions of and amendments to the lines of credit and new lines of credit so long as such extensions and amendments and new lines of credit are consistent with the intent of this resolution and do not exceed the greater of \$200 million or 45 days of operating expenditures, be approved. (Copy filed with the permanent minutes and marked Attachment AA.)

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As part of the Finance and Resource Management Committee report, approval of the following resolution was moved by Mr. Valeiras, seconded by Ms. Long, and approved unanimously.

Resolution to Approve the 2018-19 Faculty Compensation Plan

That the proposed 2018-19 Faculty Compensation Plan be approved.
(Copy filed with the permanent minutes and marked Attachment BB.)

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As part of the Finance and Audit Committee report, approval of the following resolutions as a group was moved by Mr. Valeiras, seconded by Ms. Petrine, and approved unanimously.

Resolution to Approve the 2018-19 Auxiliary Systems Budgets

- a. **Dormitory and Dining Hall System Budget**
- b. **Electric Service System Budget**
- c. **University Services System Budget**
- d. **Athletic Facilities System Budget**

That the recommended budgets for fiscal year July 1, 2018, to June 30, 2019, for the operation of the Athletic Facility System, Dormitory and Dining Hall System, Electric Service Utility System, and the University Services System be approved.

(Copies filed with the permanent minutes and marked Attachment CC.)

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As part of the Finance and Audit Committee report, approval of the following resolution was moved by Mr. Valeiras, seconded by Ms. Harris, and approved unanimously.

Resolution to Approve the 2018-19 University Budget: Operating and Capital

That the proposed 2018-19 operating and capital budgets as displayed on Schedules 1, 2, and 3 of this resolution be approved.

(Copies filed with the permanent minutes and marked Attachment DD.)

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As part of the Finance and Resource Management Committee report, approval of the following resolution was moved by Mr. Valeiras, seconded by Ms. Harris, and approved unanimously.

**Resolution to Approve the Year-to-Date Financial Performance Report
(July 1, 2017 – March 31, 2018)**

That that report of income and expenditures for the University Division and the Cooperative Extension/Agricultural Experiment Station Division for the period of July 1, 2017, through March 31, 2018, and the Capital Outlay report be approved. (Copy filed with the permanent minutes and marked Attachment EE.)

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As part of the Finance and Resource Management Committee report by Mr. Valeiras and with the endorsement of the Buildings and Grounds Committee, approval of the following resolution was moved by Mr. Valeiras, seconded by Mr. Quillen, and approved unanimously.

**Resolution to Approve the Capital Project
for Planning the Slusher Hall Replacement**

That the resolution authorizing Virginia Tech to plan the Slusher Hall replacement project be approved. (Copy filed with the permanent minutes and marked Attachment FF.)

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As part of the Finance and Resource Management Committee report by Mr. Valeiras and with the endorsement of the Buildings and Grounds Committee, approval of the following resolution was moved by Mr. Valeiras, seconded by Mr. Quillen, and approved unanimously.

**Resolution to Approve the Capital Project to Supplement and Complete
the Dietrick First Floor and Plaza Renovation**

That the resolution authorizing Virginia Tech to supplement and complete the Dietrick First Floor and Plaza Renovation project be approved. (Copy filed with the permanent minutes and marked Attachment GG.)

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REPORT OF THE GOVERNANCE AND ADMINISTRATION COMMITTEE

Rector Treacy called on Mr. Sanghani for the report of the Governance and Administration Committee.

At the conclusion of Mr. Sanghani's report, Mr. Treacy requested that future updates to the Strategic/Continuous Planning process (currently provided by Dr. Pratt-Clarke to the full Board at the Sunday information session) be provided to the Governance and Administration Committee.

PRESIDENT'S REPORT

A copy of **President Sands' remarks to the Board of Visitors** is filed with the permanent minutes and marked Attachment HH.

Constituent Reports (no action required) (Presented at BOV Information Session on June 3, 2018)

PowerPoint presentation by the Undergraduate Student Representative to the Board – Mr. Seyi Olusina

Written reports provided by the:

Graduate Student Representative to the Board – Mr. Brett Netto

Staff Representative to the Board – Mr. Robert Sebek

Faculty Representative to the Board – Dr. Hans Robinson

(Copies filed with the permanent minutes and marked Attachment II.)

Rector Treacy presented certificates of appreciation to Dr. Robinson, Mr. Netto, and Mr. Olusina. Mr. Sebek was re-elected as president of the Staff Senate and will be returning next year to serve an additional year as Staff Representative to the Board.

Motion to Begin Closed Session

Ms. Petrine moved that the Board convene in a closed meeting, pursuant to § 2.2-3711, Code of Virginia, as amended, for the purposes of discussing:

1. Appointment of faculty to Emeritus status, the consideration of individual salaries of faculty, consideration of Endowed Professors, review of departments where specific individuals' performance will be discussed, and consideration of personnel changes including appointments, resignations, tenure, and salary adjustments of specific employees and faculty leave approvals;
2. The status of current litigation and briefing on actual or probable litigation;
3. Special Awards,

all pursuant to the following subparts of 2.2-3711 (A), Code of Virginia, as amended, .1, .7, and .10. The motion was seconded by Mr. Valeiras and passed unanimously.

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LITIGATION REPORT

Rector Treacy called on Ms. Heidbreder for the litigation report. No Board action is required.

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Motion to Return to Open Session

Following the Closed Session, members of the media, students, and the public were invited to return to the meeting. Rector Treacy called the meeting to order and asked Ms. Petrine to make the motion to return to open session. Ms. Petrine made the following motion:

WHEREAS, the Board of Visitors of Virginia Polytechnic Institute and State University has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board of Visitors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Visitors of Virginia Polytechnic Institute and State University hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Board of Visitors.

The motion was seconded by Mr. Mills and passed unanimously.

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APPROVAL/ACCEPTANCE OF CONSENT AGENDA CLOSED SESSION ITEMS*
(Refer to Attachments JJ through MM)

[*Note: Items on the consent agenda are matters of importance that have been reviewed carefully by members of the Board in preparation for the meeting and have been determined not to require discussion by the Board or its committees.]

Rector Treacy asked for a motion to approve/accept the consent agenda items that were considered in closed session, as listed. The motion was made by Ms. Petrine, seconded by Ms. Long, and approved unanimously.

- **Resolutions for Approval of Emeritus Status (4)** – Attachment JJ
- **Resolution for Approval of Endowed Chairs, Professorships, and Fellowships (1)** – Attachment KK
- **Resolutions for Approval of the Exception to the Virginia Conflicts of Interest Act (2)**—Attachment LL
- **Resolution for Approval of Faculty Leave Request (1)** – Attachment MM

(Copies of consent agenda items are filed with the permanent minutes and marked as noted above.)

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Upon motion by Mr. Valeiras and second by Mr. Kazmi, unanimous approval was given to the resolution for ratification of the **Personnel Changes Report** as amended and considered in Closed Session, which included the extension of President Sands' contract through 2024. This item was reviewed by the Finance and Resource Management and the Academic, Research, and Student Affairs Committees. (Copy filed with the permanent minutes and marked Attachment NN.)

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Upon motion by Mr. Valeiras and second by Mr. Kazmi, unanimous approval was given to the resolution for approval of the **2018-19 Promotion, Tenure, and Continued Appointment Program (125)** as considered in Closed Session. This item was reviewed by the Finance and Resource Management and the Academic, Research, and Student Affairs Committees. (Copy filed with the permanent minutes and marked Attachment OO.)

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Upon motion by Mr. Valeiras and second by Mr. Quillen, unanimous approval was given to the resolution to **Name a University Facility (1)** as considered in Closed Session. (Copy filed with the permanent minutes and marked Attachment PP.)

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Upon motion by Mr. Valeiras and second by Mr. Kazmi, unanimous approval was given to the resolutions of **Special Recognition (2)** for the retiring presidents of the University of Virginia (Teresa Sullivan) and the College of William and Mary (Taylor Reveley, III) as considered in Closed Session. (Copies filed with the permanent minutes and marked Attachment QQ.)

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REPORT ON THE INTEGRATION OF THE VIRGINIA TECH CARILION SCHOOL OF MEDICINE INTO VIRGINIA TECH

The Rector called on Ms. Petrine for a report on the Medical School Integration. She serves as the BOV liaison to the Medical School Integration Steering Committee and provided the following update:

- Integration workshops continue to address successfully all the details associated with integration of the school of medicine.
- Agreements related to the integration of the school have been approved by all bodies.
- All employees who were supposed to transfer to Virginia Tech will have done so as of June 10. The final transfer will be Dean Cynda Johnson, who will transfer to Virginia Tech on July 1.
- Personnel orientation and training on university systems and processes (e.g., procurement) is on schedule.
- Some VTC SOM processes will continue with Carilion Clinic and Jefferson College and will be phased into Virginia Tech over the coming year. These processes include: Blackboard educational management system, library consortium, and building security. Some information technology processes will also be a dual responsibility for the foreseeable future.
- Review of contracts is being done by legal counsel.
- On-going communications continue with the two accrediting bodies: SACSCOC and the LCME; materials are being prepared for submission to each body in advance of their respective site visits.
- On-going communication with SCHEV continues.

- The search for a new dean is under way with a search committee that includes representation from Virginia Tech and Carilion Clinic. The search is chaired by Cyril Clarke, Provost, and Patrice Weiss, Chief Medical Officer for Carilion Clinic, and assisted by the executive search firm of Issacson Miller. The committee will review all applicants in mid-June and will identify eight to ten candidates to screen at confidential interviews. Based on these interviews, a short list of finalists will be identified; on-campus visits by the finalists will take place in August with the hope of having the new dean in place by January 1.

Rector Treacy, along with President Sands, presented certificates of appreciation to the three representatives whose terms are ending: Seyi Olusina, Brett Netto, and Hans Robinson. Mr. Robert Sebek will continue next year as staff representative to the Board.

Election of Officers for 2018-2019

Rector Treacy thanked Mike Quillen, Wayne Robinson, Mehul Sanghani, and Horacio Valeiras for their service on the Board as their terms come to an end. These members are all eligible for reappointment with the exception of Mr. Quillen, who has served two terms. Mr. Robert Mills will remain on the Board for an additional year in his ex-officio capacity as president of the Virginia Board of Agriculture and Consumer Services.

He then called on Ms. Petrine for a report of the Nominating Committee for officers of the Board. On behalf of the Nominating Committee, which Ms. Petrine chaired and which also included Mr. Kazmi and Ms. James, Ms. Petrine presented the following nominees:

Rector: Dennis Treacy
Vice Rector: Horacio Valeiras (contingent upon his reappointment by the Governor)
Secretary: Kim O'Rourke

Mr. Treacy then temporarily transferred chairmanship of the Board meeting to Ms. Petrine (the Vice Rector). Additional nominations were invited from the floor. There being no additional nominations, a motion was made to close nominations; the motion was seconded and passed. Ms. James made a motion for approval of the nominees presented. The motion was seconded by Mr. Mills and passed.

Ms. Petrine then returned the chairmanship of the Board meeting to Mr. Treacy.

Rector Treacy appointed Ms. Harris and Ms. James to serve on a planning committee for the Board retreat with assistance from Kim O'Rourke. The retreat will be held on the Saturday preceding the upcoming August Board meeting.

Rector Treacy also appointed Mr. Hill as the Board liaison to the campus Master Plan team to continue the work that Mr. Quillen has been doing for quite some time.

Rector Treacy announced that the Task Force on Board Structure and Governance will meet again sometime this summer before the August meeting to conduct another assessment of the new committee structure. Members of the Task Force are Ms. Petrine (chair), Ms. Harris, Mr. Sanghani, Mr. Valeiras, Ms. Heidbreder, and Ms. O'Rourke. He asked the Board to provide feedback to any of the Task Force members.

Rector Treacy has asked Mr. Sanghani and the Governance and Administration Committee to review the selection process and governance of the student representatives and report those findings back to the Task Force. The Board will hear recommendations from the Task Force, if any, at the August meeting.

Rector Treacy concluded that the Board is very pleased with the progress of Virginia Tech. The Board is excited about the president's vision and 100 percent committed to ensuring its success. The Board fully supports the President and is especially pleased with the president's integrity and communication with this Board and all community stakeholders. Accordingly, the Board had voted unanimously in closed session as part of the Personnel Changes Report to extend the contract of President Sands through 2024. [Note: This action was ratified in open session.]

President Sands said it had been a real honor to be able to serve this institution for the past four years. He has high hopes for the future of the university and thanked the Board for their trust in allowing him to serve this university, which he takes very seriously. He described the university as a gem not only in Virginia but for the country as a whole. He looks forward to making the Board proud of this era of Virginia Tech.

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Upon a motion by Mr. Hill and second by Ms. Harris, the meeting adjourned at 3:25 p.m.

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The date of the next regular meeting is August 26-27, 2018, location to be determined.

Dennis H. Treacy, Rector

Kim O'Rourke, Secretary